

# Bee County Western Week

## Vendor Application

### 2011

Organization Name: \_\_\_\_\_ Tax # \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_ Cell \_\_\_\_\_

Address \_\_\_\_\_ Email \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Indicate Need and Quantity:**

Booth Size/ Space:                      SINGLE (approx 10x10)                      DOUBLE (approx 10x20)

	ELECTRICITY NEEDED?		
	FOOD	Covered Pavilion	\$200 FLAT per Space
	NON-FOOD	Covered Pavilion OR Outside	\$ 75 FLAT per Space
	NON-PROFITS	Where Space is Available	\$ 30 FLAT per Space
	EXHIBIT SPACE	Main Entry Area	\$ 75 per 10 feet

\*\* SPACE WILL BE ASSIGNED UNDER COVER PAVILION AND INDOOR AIR CONDITIONED AUDITORIUM. THE AUDITORIUM WILL HAVE MAGIC PERFORMANCES FOR CHILDREN AND FAMILIES.

**Description of Items to be sold: (attach additional sheet and pictures if needed)**

Signature \_\_\_\_\_

*Mail to:*                      **BEE COUNTY WESTERN WEEK**  
**C/o City of Beeville**  
 400 N. Washington St.  
 Beeville, TX 78102

*Fax:*    **361-358-7355**  
**Phone: 361 - 358- 4641 (office)**  
**Email:**  
 cityofbeeville@beevilletx.org

***\*\*Money Orders Only Payable  
to: Bee County Western Week***

### Bee County Western Week

**Festival and Vendor Hours:**

Friday, October 14	Check-In and Set-Up	Noon to 5:30pm
	Vendor Booths/ Festival	6:00pm to 10:00pm
Saturday, October 15	Vendor Booths/ Festival	11:00am to 11:00pm or ground closure
Sunday, October 16	Vendor Booths/ Festival	12:00am to 6:00pm
	Tear Down and Surveys	6:00pm

**Rules:**

1. **Food vendors may not sell soda, water or alcoholic beverages. Other drinks may be permitted with W.W. Board Approval. This must be requested in advance of the event.**
2. Vendor Spaces include TWO paid admissions. Additional persons will be charged the weekend gate fee.
3. Please include pictures of all non-food items to be sold. The Western Week Vendor Committee reserves the right to reject any goods that it feels are inappropriate or not representative of the family-friendly festival.
4. See above for hours of operation. Vendors are required to be open during all hours of operation.
5. There will be parking designated for vendors that can be used throughout the festival. RVs are welcome for a small fee. Please contact the Bee County Expo Center at 361-362-3290.

6. Booth sizes will be approximately 10X10 and 10x20. If you need a larger area to accommodate a larger trailer or tent, you must let the Vendor Chairperson know in ADVANCE.
7. **Western Week provides space ONLY. Electricity/power can be arranged by request on a limited basis. Tables, chairs, tents, extra lighting and any other accoutrements are the sole responsibility of the vendor.**
8. Each vendor is responsible for his or her own sales tax requirement.
9. **Vendors must keep their area clean and must dispose of all trash before they leave.**
10. Vendors must not give away or sell any items not previously agreed upon.
11. Booths must be clearly and neatly marked with signage detailing the items for sale.
12. **All food booths must show proof of health permit and food handler's permits. Health permits must be signed and displayed. Contact Ron Fritz, Bee County Health Inspector, at 361-362-3232**
13. Western Week Security reserves the right to restrict any items from sale. By signing above, the vendor acknowledges that in case of rain, severe or hazardous weather or any other act of God, **there will be no reimbursement for booth fees.**
14. **There will not be 24-hour security during the festival; Western Week will assume no liability for damage, loss or theft.**

***PLEASE NOTE: You will be required to sign a liability waiver before set-up at the festival.***

***\*\* Please remember -MONEY ORDERS ONLY***

***The Western Week Kickoff will be Thursday, October 13<sup>th</sup> from 6:30 to 10:00 p.m. in downtown Beeville. Vendor Booth space for this event is \$20.00 for non-food and \$25.00 for food booths. If you would like to acquire booth space, please contact the City of Beeville @ 361-358-4641 ext. 243 or email: [cityofbeeville@beevilletx.org](mailto:cityofbeeville@beevilletx.org). The Kickoff is FREE to the community and is a fun filled night of music and events. Come " KICK UP YOUR HEELS!"***